

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, April 22, 2024, 3:45 p.m.
5 Blake Hall 140
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees
8 convened at 3:45 p.m., Monday, April 22, 2024.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following
12 Board members were in attendance:

13 Peter Akey Callie Langohr Travis Steindorf
14 Trustees Lyle Mitchell, Jamie Pickering and Mary Ruby were absent with prior approval. Also
15 present were President Jane Karas and Suzanne DeCamp, Clerk of the District.
16

17 **II. PUBLIC COMMENT – None**
18

19 **III. CONSENT ITEMS – ACTION**

20 **A. Approval of the minutes of the Regular Board of Trustees meeting on March**
21 **18, 2024.**

22 **B. Approval of the minutes of the Special Zoom Board of Trustees meeting on**
23 **April 4, 2024.**

24 Trustee Pete Akey moved that the Board of Trustees approve ITEMS A and B
25 under Section III, Consent Agenda. Trustee Travis Steindorf seconded the motion. The motion
26 carried unanimously.
27

28 **IV. MONTHLY REPORTS**

29 **A. Student Activities Report**

30 The Student Activities Report was submitted to the Board as a written report.

31 **1. Student Award**

32 President Karas presented the Montana Student Volunteer Award Certificate from
33 the Governor’s Office and Montana Campus Compact to Freshman, Nattasha Dunbar. Nattasha
34 was a running start student from Flathead High School and is majoring in nursing. Her service
35 work has included mental health awareness and education.
36

37 **B. Faculty Activities Report**

38 The Faculty Activities Report was submitted to the Board as a written report.
39 Trustee Pete Akey commented that he enjoyed reading about former FVCC graduates who have
40 come back to FVCC to give presentations to current classes.
41

42 **C. Executive Staff Activities Report**

43 The Board acknowledged the Executive Staff for their informative reports.

1 **V. COLLEGE ISSUES**

2 **A. Faculty Tenure Recommendations**

3 Robyn Hoggatt, Assistant Professor, Program Director - Surgical Technology and
4 Carlin Phillips, Assistant Professor, Substance Abuse are being considered for tenure. The
5 Faculty Tenure Review Committee and Vice-President, Bryan Brophy-Baermann reviewed their
6 tenure portfolios and forwarded to President Karas with their recommendation that they be
7 awarded tenure. President Karas strongly recommends that the Board of Trustees approve
8 Robyn Hoggatt and Carlin Phillips' tenure applications.

9 Trustee Travis Steindorf moved that the Board of Trustees approve Robyn
10 Hoggatt and Carlin Phillips' tenure applications. Trustee Callie Langohr seconded the motion.
11 With no further discussion, the motion carried unanimously.

12
13 **B. Student Success: Web Technology and Graphic Design AAS Degree**
14 **Programs**

15 Dawn Rauscher, Associate Professor Graphic Design/Web Technology, presented
16 several success stories of students who have graduated with their two-year degrees in both the
17 Web Technology and Graphic Design AAS degree programs.

18 Two former students have started their own businesses. One designs and sells
19 shirts and other promotional items at the Polebridge Mercantile, has an account with REI and
20 over 50 different stores across the northwest territory. The other does graphic design and did all
21 of the marketing for the Glacier Range Riders baseball team.

22 If you have seen the license plate for the Glacier National Park Conservancy, it
23 was designed by their creative lead, a former FVCC student. The lead designer at The Montana
24 Scene, a clothing and gift store based out of Kalispell is also an FVCC alum. Lastly, another
25 FVCC graduate works for Flathead Electric as a design specialist and has won awards within the
26 electricity field for best web-based project and best social media campaign.

27
28 **C. Finance and Audit Committee**

29 **1. Disposal of Surplus Property Through Sale**

30 The Board was presented with Resolution 24-5, Disposal of Surplus Property
31 Through Sale. The college has found the surplus property has become obsolete and is no longer
32 suitable for use by the Campus Farm Program. Trustee Pete Akey moved that the Board of
33 Trustees approve Resolution 24-5, Disposal of Surplus Property Through Sale. Trustee Travis
34 Steindorf seconded the motion. With no further discussion, the motion carried unanimously.

35 **2. Quarterly Finance Report – Quarter Ending March 31, 2024**

36 President Karas summarized the quarterly financial report that was discussed at
37 the Finance and Audit Committee prior to the Board meeting.

38 **3. Tuition and Fee Consideration for FY25**

39 At its April meeting, the Budget Committee recommended a 2% increase in
40 tuition in all resident categories (\$2.90/credit for in-district students, \$3.97/credit for out-of-
41 district students, and \$8.36/per credit for out-of-state students.) for a recommended tuition of
42 \$148.01 per credit for in-district students, \$202.63 per credit for out-of-district students and
43 \$429.15 per credit for out-of-state residents. There was no increase in fees recommended.
44 President Karas reported that the college should be able to help the students with financial aid
45 and scholarships for any student who finds the increase in tuition burdensome.

1 President Karas noted that the college sent an e-mail to all students with the
2 proposed increases, no comments were received. In addition, a student forum was held, two
3 students attended, no negative comments were made.

4 Trustee Travis Steindorf moved that the Board of Trustees approve the
5 recommended tuition increase as presented. Trustee Pete Akey seconded the motion. Trustees
6 shared their appreciation for involving all stake holders in the process to get their input prior to
7 making the decisions and for keeping the tuition increase low at 2%. With no further discussion,
8 the motion carried unanimously.

9 **D. Board Policy, Chapter X – Communications and Marketing, Sections 10 and**
10 **20 – Second Reading**

11 Chairperson Kelly Stimpson presented Board Policy, Chapter X –
12 Communications and Marketing, Sections 10 and 20. There were no changes recommended.

- 13 • Chapter X – Communications and Marketing, Section 10 – Public Information
14 and Communications
- 15 • Chapter X – Communications and Marketing, Section 20 – Inspection and
16 Copying of Public Records

17 Trustee Pete Akey moved that the Board of Trustees approve Board Policy, Chapter X –
18 Communications and Marketing, Sections 10 and 20 (second reading). Trustee Travis Steindorf
19 seconded the motion. With no further discussion, the motion carried unanimously.
20

21 **E. Board Policy, Chapter XI, Institutional Advancement and Development,**
22 **Section 10 – Second Reading**

23 Chairperson Kelly Stimpson reviewed the name change made in Board Policy,
24 Chapter XI, Institutional Advancement and Development, Section 10. There were no other
25 changes recommended.

- 26 • Chapter XI – Institutional Advancement and Development, Section 10 – Fundraising
27 and Solicitation Policy.

28 Trustee Travis Steindorf moved that the Board of Trustees approve Board Policy, Chapter XI,
29 Institutional Advancement and Development, Section 10 (second reading as revised). Trustee
30 Pete Akey seconded the motion. With no further discussion, the motion carried unanimously.
31

32 **F. Academic Program Proposals**

33 Bryan Brophy-Baermann, Vice President, Academic and Student Affairs
34 presented the Board with three Academic Program Proposals for 2024-2025. During its April 5th
35 meeting, the Curriculum Committee voted to recommend the following changes:

- 36 1. Medical Coding CTS (new)
- 37 2. Medical Coding AAS (moratorium)
- 38 3. Healthcare Office Management (moratorium)

39 Trustee Callie Langohr moved that the Board of Trustees approve the Academic Program
40 proposal recommendations as submitted. Trustee Travis Steindorf seconded the motion. With
41 no further discussion, the motion carried unanimously.
42

1 **G. Board of Trustees Events Calendar**

2 President Karas reviewed the Trustees events calendar. Commencement is on
3 May 10th, at 6:00 p.m. at the Wachholz College Center. The next Board meeting is scheduled for
4 May 20th, the three newly elected trustees will be sworn in at the meeting. The June Board
5 meeting will be on the 24th, the Board will hear the first reading of the FY25 budget.
6

7 **H. President’s Report**

8 President Karas updated the Board on several items:

- 9 • President Karas continues to work with the other two community colleges
10 discussing strategy for the upcoming legislative session. They have been working
11 with the lobbyists to potentially ask for funding, in addition to base funding, to
12 help the colleges and funding for a technology fund as technology continues to
13 increase.
- 14 • Montana State University will be holding a groundbreaking ceremony at Logan
15 Health for their new nursing building. The need for more nurses is high and the
16 addition of this new building will help provide for more opportunities for nursing
17 students. Many of our students go on to further their education at MSU to get
18 their bachelors or masters degrees.
- 19 • The Achieving the Dream (ATD) coaches will be on campus next week to meet
20 with FVCC faculty and staff. We are entering our fifth and possibly final year
21 with ATD. We will review where we were when we started and where we are
22 now. We will also discuss where we want to be in five years and what we need to
23 do to get there.
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25 **VI. EXECUTIVE SESSION**

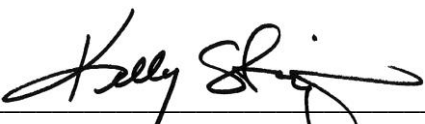
26 **A. President’s Annual Performance Evaluation**


27 Chairperson Kelly Stimpson announced that the Board would go into Executive
28 Session to discuss the President’s Annual Performance Evaluation. It was determined that the
29 demand of individual privacy clearly exceeded the merits of public disclosure and therefore she
30 would close the meeting. The meeting was closed at 4:14 p.m. The meeting was reconvened at
31 4:25 p.m.
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33 **VII. ADJOURNMENT**

34 With no further discussion, the meeting was adjourned at 4:25 p.m.
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40 _____
41 Kelly Stimpson, JD, Chairperson of the Board
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46 Travis Steindorf, Secretary to the Board