

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, October 28, 2024, 3:45 p.m.  
5 Blake Hall 140  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees  
8 convened at 3:45 p.m., Monday, October 28, 2024.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following  
12 Board members were in attendance:

13 Peter Akey Patrick Gulick Jamie Pickering  
14 Travis Steindorf

15 Trustee Callie Langohr was absent with prior Board approval and Trustee Mary Ruby  
16 was absent. Also present were President Jane Karas and Suzanne DeCamp, Clerk of the District.  
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18 **II. PUBLIC COMMENT – None**  
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20 **III. CONSENT ITEMS – ACTION**

21 **A. Approval of the minutes of the Regular Board of Trustees meeting on**  
22 **September 23, 2024.**

23 **B. Approval of the minutes of the Special Board of Trustees meeting on October**  
24 **2, 2024.**

25 Trustee Peter Akey moved that the Board of Trustees approve ITEMS A and B  
26 under Section III, Consent Agenda. Trustee Travis Steindorf seconded the motion. The motion  
27 carried unanimously.  
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29 **IV. MONTHLY REPORTS**

30 **A. Student Activities Report**

31 The Student Activities Report was submitted to the Board by John Weil, Student  
32 Government Vice President.  
33

34 **B. Faculty Activities Report**

35 The Faculty Activities Report was submitted to the Board and presented by the  
36 Faculty Senate Vice President, Dr. Jessica Ennist, Associate Professor, Chemistry.  
37

38 **C. Executive Staff Activities Report**

39 The Board acknowledged the Executive Staff for their informative reports.  
40 Chairperson Stimpson thanked the Executive Staff for continuing to align their reports with  
41 FVCC goals.  
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43 **V. COLLEGE ISSUES**

44 **A. Student Success: Adult Education**

45 Charlie Ball, Program Director, Adult Education, provided an update on FVCC's  
46 Adult Education Program. Adult Education is a free program funded under the Workforce

1 Innovation and Opportunity Act (WIOA) available to individuals 16 years of age and older,  
2 offering educational opportunities that help learners achieve their academic, personal, and career  
3 goals. The program serves individuals in Flathead, Lake, Lincoln, and Sanders counties,  
4 providing a wide range of services including High School Equivalency (HSE) preparation,  
5 English Language Learning (ELL formerly called ESL-English as a Second Language), literacy  
6 skills, and workforce training. Whether students are looking to complete their education,  
7 improve their employability, or prepare for college or career training, Adult Education provides  
8 tailored support to help individuals succeed.

9 The funding for the program comes from three main sources: a Federal Grant  
10 which makes up 70.35%, a State Grant of 29.65%, and a FVCC match. There is additional  
11 funding through the Integrated English Literacy and Civics Education Grant, FVCC Foundation  
12 scholarships, and other WIOA programs.

13 The program has five employees: a Program Director, Transitions Coordinator,  
14 ELL Instructor/Coordinator, and two HSE Instructors one on the Kalispell campus and one on  
15 the Libby campus.

16 There are currently 166 enrolled students with 76 of that number being reportable  
17 students (students with at least twelve hours of instructional time) in the Adult Education  
18 Program.

19  
20 **B. Finance and Audit Committee**

21 **1. Quarterly Finance Report – Quarter Ending September 30, 2024**

22 President Karas summarized the quarterly financial report that was  
23 discussed at the Finance and Audit Committee prior to the Board meeting.

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25 **C. Board of Trustees’ Events Calendar**

26 President Karas reviewed the Trustees’ events calendar. The next Board meeting  
27 is scheduled for November 25<sup>th</sup>. The December Board meeting will be a week early due to the  
28 College being closed for Winter Break.

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30 **D. President’s Report**

31 President Karas updated the Board on several items:

- 32 • ACCT Leadership Congress – President Karas and Chairperson Stimpson  
33 attended the ACCT Leadership Congress in Seattle October 23<sup>rd</sup>-26<sup>th</sup>. They  
34 shared information from sessions they attended.
- 35 • Blackfeet Community College (BCC) – President Karas attended the 50<sup>th</sup>  
36 Anniversary celebration of the Blackfeet Community College and 30<sup>th</sup>  
37 Anniversary of becoming a land-grant institution. FVCC was the founding  
38 partner for accreditation for BCC. BCC presented President Karas with a picture  
39 honoring the partnership and President Karas presented their Board Chair with a  
40 blanket to thank them for all that they have done. Several years ago, FVCC  
41 brought our practical nursing program to BCC and then helped them make it a  
42 BCC program.
- 43 • Legislative Issues – The three Community Colleges are continuing to prepare for  
44 the upcoming legislative session that is scheduled to begin January 6<sup>th</sup>. President  
45 Karas will be traveling to Helena at that time to attend Business Days at the  
46 Capitol as well as the Board of Regents. The three main priorities that the

1 Community Colleges will be focusing on this Legislative Session are:

- 2 ○ Clear up and clarify technical language conflicts with the new
- 3 funding formula.
- 4 ○ Funding for technology transitions and cyber security.
- 5 ○ Potential funding to support and expand existing programs and
- 6 dual enrollment.

7 • Night of the Trades – President Karas thanked Dr. Lisa Blank, the Trades  
8 Programs, and Amber Paulson-Hofseth’s student success team who hosted a  
9 Night of the Trades at the Occupational Trades building on October 3<sup>rd</sup>, over 200  
10 people attended. In addition, a Coffee Connect for Kalispell Chamber members  
11 was held on October 11<sup>th</sup> in the Occupational Trades building.

12 • Entrepreneurship Center – Swank Enterprises has started construction on the  
13 outside of the building. Once the outside is completed, they will begin the  
14 upgrades and renovations on the inside of the building. We are hoping to have it  
15 all completed by April 2025. A position announcement has been placed for a  
16 Director of the Entrepreneurship Center.

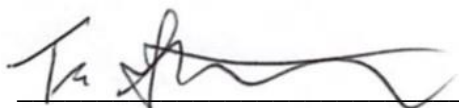
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18 **VI. ADJOURNMENT**

19 With no further discussion, the meeting was adjourned at 4:30 p.m.

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26 Kelly Stimpson, JD, Chairperson of the Board

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31 Travis Steindorf, Secretary to the Board