

FLATHEAD VALLEY COMMUNITY COLLEGE

AGENDA ITEM 4

IV. MONTHLY REPORTS

A. Executive Staff

BACKGROUND:

Executive Staff has prepared monthly summary reports of the activities of each of their respective areas.

Executive Staff Report	July 2024			
	Goal 1	Goal 2	Goal 3	Goal 4
	Increase Completion of Degrees and Certificates	Cultivate a Supportive Teaching and Learning Environment	Foster an environment of diversity, equity, and inclusion	Enhance institutional vitality
ACADEMIC AND STUDENT AFFAIRS				
Career Services with Physical Therapist Assistant faculty hosted a PTA Employer Panel with 5 PTA students. It entailed an hour-long question-and-answer with 5 local PTA employers followed by rotating mock interviews and lunch. Career Services held a workshop the previous day prepping students for the job search process.	X	X		X
2024 Running Start/Summer Experience: June 24-July 26 includes 46 first-year students: 4 sections of COLS 105 College 101: Summer Experience, and 8 second-year students: 1 section of COLS 106: Financial Literacy for College.	X	X		X
Recruitment provided 40 individual tours in May and June; presented information to 89 students from Flathead, Columbia Falls, Glacier High School Anatomy classes on FVCC campus doing a lab with Karla Ryan; toured, presented and then played college bingo to 24 Crossroads 6-8th grade students; worked with 140 Whitefish 8th graders at the Whitefish Job Fair; and lastly, did a group tour, presentation and career games with 19 Salish Upward Bound students.	X	X	X	
FINANCE				
Annual Financial Report and Audit to be finalized the week of July 15-19.				X
FOUNDATION				
Received \$380,947 from 40 gifts	X	X	X	X
Held President's Circle Dinner for 120 friends of FVCC	X	X	X	X
Received additional \$2 million gift from Paul Wachholz for Wachholz College Center	X	X	X	X
Mailed Summer Appeal	X	X	X	X
HUMAN RESOURCES				
Employee Happenings: Joining Us: Andy Blanton - Executive Chef; Mette Cephers - Cafe Manager; Marion Doherty - Manager, Event Sales and Operations Transferring: Dane Regan - Program Director, Campus Farm Leaving Us: Abigail Luke - Assistant Controller; Aidan Semanco - Coordinator, Global Programs	X	X	X	X
The initial phase of Fair Labor Standards Act regulation changes were implemented by the July 1, 2024 deadline.	X	X	X	X
INFORMATION TECHNOLOGY				
Slate CRM will be adopted for student communications management beginning this month or August. This system will eventually host our admissions application, serve as a student success and advising tool, manage prospective students, and generate and track communications with students.	X		X	X
MARKETING				
Completed the 2023-2024 President's Report	X	X	X	X
Created and Executed quick turn marketing plan to accelerate FAFSA completions and utilize OCHE Grant	X	X	X	X
Continued organizing community outreach via Farmers Market presence	X			X
Hired Marketing Manager for Wachholz College Center starting 8/15	X	X	X	X
WORKFORCE DEVELOPMENT				
Adult Education				
High School Equivalency graduation: 40 of 73 finishers attended. Speeches by VP Brian Brophy-Baermann and 3 student participants, awards for College & Career Readiness scores (students who received a 15 or higher on a subject test), National Adult Education Honor Society induction of 29 participants.	X	X	X	X

Celebrated ESL graduates with a Language and Culture party attended by 60 students and families and world cuisine provided by all attendees. ESL will not now be call ELL - English Language Learning		X	X	X
Submitted Building Trades Integrated Education Pathway/Apprenticeship to the state for approval.	X	X	X	X
Charlie is now a board member for the Mountain Plains Adult Education Association and has taken on the role of editor for the Region 6 newsletter (Arizona, New Mexico, Colorado, Wyoming, Idaho, Utah, Nevada, North Dakota)				X
Final 2023-2024 Stats: 73 HSE Completions, 77 post-test gains, 220 participants overall, over 9,000 student attendance hours		X	X	
New focus on accurately identifying students who previously had a 504 or IEP and would qualify for testing accommodations. This process resulted in 2 students in the spring who previously had failed all attempts at a test to finish and complete their HiSETs.	X		X	
Continuing Education				
Campus Farm Program Manager hired and integrated with the Continuing Education team to advance community offerings/meet community needs.	X	X		X
New Director of Continuing Education, Jodi Smith, hired with a start date of Monday, August 5, 2024.	X	X		X
Finished spring open enrollment classes (updated the year to be all open enrollment classes offered from January thru June) with 1,676 individual students accounting for 2,362 total enrollments.		X	X	X
Culinary				
New Executive Chef, Andy Blanton, hired after retirement of Chef Howard Karp. Daily Interlake article highlight: https://www.fvcc.edu/news/renowned-chef-andy-blanton-to-lead-fvccs-culinary-institute . Flathead Beacon: https://www.fvcc.edu/news/james-beard-award-nominated-chef-to-take-on-executive-role-at-fvccs-culinary-institute	X		X	X
Produced FVCC Foundation Board Retreat Reception for 30 guests.				X
Program Introduction and Toured 25 Salish Kootenai Upward Bound Students	X		X	X
Produced sold-out 3 day "Recipe for Success" Professional Development Seminar for 17 Family & Consumer Sciences K12 teachers.	X	X	X	x
Grants				
AWARDED GRANT - "Future at Work" grant to expand CNC career-connected learning opportunities in partnership with Libby High School (\$40,000).	X	X	X	X
DEVELOPING GRANT - "NSF ATE" grant (Solar course/credential) to submit Oct 3. If awarded the impact is a new program supporting Montana Tech Hubs award (announced 2 July 2024)	X			X
NEW RELATIONSHIP - UM/Missoula Tech - HRSA Nursing Grant Awardee 2023 (\$3.6M). FVCC is not submitting for this grant but will build the relationship with UM to observe the project and grant.	X			X
Occupational Trades				
Industry meetings onsite with Proof and Rocky Mountain Twist to better understand their machining needs.	X	X		X
NBC news highlighting Weyerhaeuser grant to support FVCC's Heavy Equipment Operator program (https://www.fvcc.edu/news/fvcc-receives-5k-grant-to-support-heavy-equipment-operator-program).	X			X
Thanks to the FVCC's Heavy Equipment Operations staff, the grading for the new soccer field has been successfully completed and the topsoil has been applied. This milestone paves the way for the next crucial steps: the installation of the irrigation system and the seeding of the field. The team's commitment and expertise have ensured that the project remains on schedule and is progressing smoothly, bringing us closer to providing our community with a top-quality soccer facility.				X

Through effective interdepartmental collaboration, OT instructors have significantly reduced costs for FVCC programs, saving thousands of dollars. A critical need was identified in the welding program for backpurge blocks to enable welding and fabrication students to earn additional credentials. Dave Sturgis, Industrial Manufacturing instructor, generously volunteered his time and expertise to manufacture six backpurge blocks at a total cost of just \$218. Considering that pre-made certified backpurge blocks are priced between \$800 and \$1,400 each, this initiative has resulted in substantial cost savings while enhancing the program's capabilities and student outcomes.	X	X		X
New enrollment for first-year Firearms Technology students has doubled for this fall. This achievement is the result of a collaborative effort involving dedicated OT instructors and proactive support of academic advisor Gabe Dillon,.	X		X	X
Surveying				
Curriculum changes to the Surveying program were approved by the Board of Professional Engineers and Professional Land Surveyors allowing for students who complete the Surveying AAS at FVCC to stream line the licensing process. FVCC is one of two approved surveying programs in Montana.	X	X		X
For Fall 2024 we have 13 students admitted with 9 of those having completed advising.	X			X