

FLATHEAD VALLEY COMMUNITY COLLEGE

AGENDA ITEMS 4-6

IV. MONTHLY REPORTS

A.-C. Monthly Reports

- A. Student Activities
- B. Faculty Activities
- C. Executive Staff

BACKGROUND:

Students, Faculty, and Executive Staff have prepared monthly summary reports of the activities of each of their respective areas.

Executive Staff Report	September 2024			
	Goal 1	Goal 2	Goal 3	Goal 4
	Increase Completion of Degrees and Certificates	Cultivate a Supportive Teaching and Learning Environment	Foster an environment of diversity, equity, and inclusion	Enhance institutional vitality
ACADEMIC AND STUDENT AFFAIRS				
Registration processed 530 transcripts June-August. 40% were electronically submitted: a new feature Registration and IT established in March 2024.	X			
110 students attended New Student Orientation, August 23rd. Campuswide support continues to make this a successful event for new FVCC students.	X	X	X	
Career Services connected with 102 students during the Week of Welcome 'Donuts & Career Tips'.	X	X	X	
Nursing: 58 nursing students started Fall 2024 semester: 47 RN, 8 PN, and 3 CNA.	X	X	X	X
Nursing received a grant and filled the position for a part-time simulation assistant. This allows more simulations to supplement difficult to find clinical hours and maximize enrollment. Fall 2024 will focus on the new role and Spring 2025 will allow two large student cohorts and more simulations.	X	X		X
The program director and one faculty will attend the NLN 'Education Summit' conference in San Antonio in September.		X	X	X
Brenda Hanson will serve as NWCCU Peer Evaluation Team Chair for a fall 2024 Mid-Cycle evaluation and visit at a comprehensive community college in Utah, September 30-October 1.				X
FOUNDATION				
\$1,005,710 raised from 12 gifts from July 11 to September 11	X	X	X	X
22 Bibler Home and Garden Tours-787 tickets sold raised \$19,125 for scholarships	X	X	X	X
Facilitated The Event at Rebecca Farm parking, Governors Cup set up and tear down, Bibler wine tastings, two backyard socials in Lakeside and Bigfork	X	X	X	X
Great Fish Community Challenge Kick off, Fun Run, and Campaign raised over \$60,000 to date	X	X	X	X
HUMAN RESOURCES				
Employee Happenings:				
Joining Us: Giovanni Bevacqua - Campus Farm Manager; Andy Brooks - Instructional Technologist, Design; Vincent Fontenot - Firearms Technology Instructor; Leah Howell - Web Developer; Ily Kissane - Biology Faculty; Liz Leary - Marketing and Communications Manager; Diane Morton Stout - Program Specialist II; Lisa Yarnell - Academic Affairs Coordinator; Isurika Wategedara - Chemistry Faculty, one year only				
Transferring: Jon Kingston - CDL Instructor; Molly Parman - Enrollment and Recruiting Coordinator; Steven Phillips - Math Faculty, one year only; Jodi Smith - Director Continuing Education; Mihael Schwager - Math Faculty, one year only				
Leaving Us: Joyce Johnson - Business Systems Analyst; Luke Lavin - Director Continuing Education; Ariel Reasner - Program Specialist I; Kyle Thompson - IT Architect; Sam Vuicich - Maintenance	X	X	X	X
Professional Development:				
Fire Extinguisher Training; Opioid Overdose Response; Yoga Series; Atomic Habits; FVCC 101 - Welcome to FVCC; and Zoom, Zoom, Zoom;	X	X	X	X
INFORMATION TECHNOLOGY				
Slate, a customer relationship management (CRM) system, was adopted in August. This system will initially host the admissions application, academic program request for information (RFI) forms, and be integrated to the new student information system (SIS), Thesis Elements. Later, it will be adapted to assist advisors in tracking student progress and promoting student success.	X		X	X
Canvas, the new learning management system (LMS) in the Montana University System (MUS) system, has been integrated with CAMS Enterprise (our current SIS) and Thesis Elements (our future SIS), and Faculty are reviewing the system this fall before our planned rollout in January 2025.		X	X	X
The Thesis Elements system is now planned to roll out in February 2025 to better accommodate the timing of the Slate admissions application and Canvas testing (underway) and implementation (January 2025).	X		X	X

MARKETING				
Viewbook completed and ready for high school fairs	X	X	X	X
FVCC Night of the Trades marketing materials completed and ready for October event	X	X	X	X
Continuing Education Fall Catalog completed and distributed	X	X	X	X
Wayfinding sail flags placed around campus for better building recognition			X	X
Web Manager Leah Howell and Marketing Manager, Wachholz College Center Liz Leary started	X	X	X	X
Support of FVCC Foundation's Great Fish Community Challenge efforts and Festival of Flavors events	X	X	X	X
WORKFORCE DEVELOPMENT				
Adult Education (AE)				
ELL (formerly ESL) is piloting a new assessment program which better aligns with FVCC AE curriculum and provides more indepth data on a student's current level in reading and listening.	X	X	X	X
Lincoln County Campus has seen an uptick in high school equivalency prep registration; Libby Adult Education instructor (Rusty) is focusing on AE program advertisement; because of the growth, he will be trained to do TABE testing for more accessible student enrollment.	X	X	X	X
Continuing Education				
CE opened fall class registration August 14 with 778 students registered for 1,132 open enrollment class seats, an increase from the same time last fall.				X
The Campus Farm is now a business unit within Continuing Education. Dane Regan is the Program Director for the Farm; Giovanni Bevacqua is the new Campus Farm Manager. We have held two strategic planning sessions for the Campus Farm. A draft of the Strategic Plan for the Campus Farm has been completed and is ready for review by the Executive Committee.		X		X
The Plumbing Apprenticeship program started its second year with one group of students in their third course and a new group of students starting their first. All are employed with local area plumbing companies and we are receiving very positive feedback from those employers.		X		X
Culinary				
Coordinated Spring, Summer and Fall 2025 Event Schedule with Foundation to include: Chef's Table, Springfest, Spring Brunch, Capstone, President's Circle, Summerfest, Rebecca Farms Startbox & F&F, Auction Dinners, Fall Festival of Flaovrs		X		X
Grants				
<i>Awarded</i> - Metallica grant - scholarships for Trades - first in Montana	X	X	X	X
<i>Submitted</i> - Subaward with VentureWell for NSF IUSE grant - first for FVCC (\$250K over 4 years) - Notification early 2025	X	X		X
Occupational Trades				
Dave Sturgis, Machining instructor, attending 3-day PD in Chicago on Advanced Manufacturing technologies.				
Enrollment for Firearms Technology program is at all time high of 14 students.	X	X	X	X
COLS 115 pilot online course is now a permanent offering with an enrollment of 22 students.	X	X	X	X
Held business and industry institute as part of Society of Manufacturing Engineers program attended by 32 stakeholders across the community; outlined strategic plan for Manufacturing Pipeline.	X	X	X	X
OT instructors and staff partnered with maintenance personnel to install signage for ampitheater behind Wachholz College Center. Material will be welded into place before event on September 13th.				X
FVCC Night at the Trades has been developed and will be launched on Thursday, October 3; 6 - 8:30 PM. The event features one-hour career sessions where prospective students learn side-by-side with FVCC trades instructors, parent information sessions highlight Trades Careers Pathways available at FVCC, and an exhibit hall where participants can interact with eight local businesses representative of each OT sector.	X	X	X	X
Surveying				
The newly lauched online surveying program has 15 students enrolled this fall semester from seven different cities throughout Montana.	X	X	X	X