



**MEMORANDUM OF AGREEMENT
For Non-Reimbursed Volunteer Services**

This memorandum of agreement is between Flathead Valley Community College (FVCC) and the Volunteer indicated below.

Legal Name of Volunteer:

Volunteer Email:

Volunteer Phone:

Department:

Supervisor:

Start Date:

End Date:

Is the volunteer currently enrolled as a student at FVCC? Yes No

The following duties will be performed as voluntary services for FVCC:

I understand that I am not a regular employee of the College, and my services are voluntarily offered and shall not be reimbursed.

Volunteer Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

cc: Human Resources
 Business Office

HR Use Only
BC Submitted:
Date:
Initials:
Results:
Date: