

FLATHEAD VALLEY COMMUNITY COLLEGE

AGENDA ITEM *3

III. CONSENT ITEMS

- A. Approval of Minutes - Regular Board Meeting Minutes 11/25/24

BACKGROUND:

A copy of the minutes from the Regular Board meeting on 11/25/2024 is attached for review by Board members prior to the meeting. All consent items, with no corrections, will be approved with one motion.

FLATHEAD VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
Regular Board Meeting
Monday, November 25, 2024, 3:45 p.m.
Blake Hall 140

A regular meeting of the Flathead Valley Community College Board of Trustees convened at 3:45 p.m., Monday, November 25, 2024.

I. CALL TO ORDER AND ROLL CALL

Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following Board members were in attendance:

Peter Akey	Patrick Gulick	Callie Langohr
Jamie Pickering	Mary Ruby	Travis Steindorf

Also present were President Jane Karas and Suzanne DeCamp, Clerk of the District.

II. PUBLIC COMMENT – None

III. CONSENT ITEMS – ACTION

A. Approval of the minutes of the Regular Board of Trustees meeting on October 28, 2024.

B. Full-Time Faculty Collective Bargaining Agreement

Trustee Peter Akey moved that the Board of Trustees approve ITEM A under Section III, Consent Agenda. Trustee Travis Steindorf seconded the motion. The motion carried unanimously.

Trustee Peter Akey moved that the Board of Trustees approve ITEM B under Section III, Consent Agenda. Trustee Jamie Pickering seconded the motion. The motion carried unanimously.

IV. MONTHLY REPORTS

A. Student Activities Report

The Student Activities Report was submitted to the Board by John Weil, Student Government Vice President. The Student Government is revisiting the constitution, they are working on revisions. They hosted a Friendsgiving luncheon event today, over fifty students attended.

B. Faculty Activities Report

The Faculty Activities Report was submitted to the Board and presented by the Faculty Senate Vice President, Dr. Jessica Ennist, Associate Professor, Chemistry.

C. Executive Staff Activities Report

The Board acknowledged the Executive Staff for their informative reports.

V. COLLEGE ISSUES

A. Faculty Tenure Recommendations

Colleen Bench, Assistant Professor, Radiologic Technology, Hannah Bissell Kauffman, Assistant Professor, English, Brandon Bridge, Assistant Professor, Economics and

Scott Nolan, Assistant Professor, Business and Accounting are being considered for tenure. The Faculty Tenure Review Committee and Vice-President Bryan Brophy-Baermann reviewed their tenure portfolios and forwarded to President Karas with their recommendation that they be awarded tenure. President Karas strongly recommends that the Board of Trustees approve their tenure applications.

Trustee Peter Akey moved that the Board approve Colleen Bench, Hannah Bissell Kauffman, Brandon Bridge, and Scott Nolan's tenure applications. Trustee Callie Langohr seconded the motion. With no further discussion, the motion carried unanimously.

B. Student Success: Financial Aid Year-End Report

Crystal Morris, Director of Financial Aid, presented the Financial Aid Year-End Report. The Financial Aid Office participated in several FAFSA (Free Application for Federal Student Aid) Nights at area high schools. The staff assisted with helping parents and students to complete the FSA ID (Federal Student Aid Identification) and understand the new FAFSA.

The Financial Aid Office participated in college fairs in Polson and Kalispell, farmer's markets in Kalispell and Columbia Falls and several Veteran's events to bring awareness to the FAFSA and encourage potential students to complete the form.

The Financial Aid Office successfully implemented the Better FAFSA Better Future initiative for our students and was the first public institution in Montana to send out the Financial Aid Offer Letters for the 2024-2025 academic year.

C. Board Policy, Chapter IV, Fiscal Affairs, Sections, 10, 20, 30, 40, 50, 60, 70, 80, 90, 100, 110, 120, 130, 140, 150, 160, 170 and 180 - First Reading

Chairperson Stimpson presented Board Policy, Chapter IV, Fiscal Affairs, Sections 10-180. There were no changes recommended.

- Chapter IV – Fiscal Affairs, Section 10 – Accounting System
- Chapter IV – Fiscal Affairs, Section 20 – Investment of Surplus Funds
- Chapter IV – Fiscal Affairs, Section 30 – Student Tuition
- Chapter IV – Fiscal Affairs, Section 40 – Student Fees Establishment and Publication
- Chapter IV – Fiscal Affairs, Section 50 – Accounting of Funds Collected by College Sponsored Clubs and Organizations
- Chapter IV – Fiscal Affairs, Section 60 – Contracts
- Chapter IV – Fiscal Affairs, Section 70 – Purchasing
- Chapter IV – Fiscal Affairs, Section 80 – General Administrative Procedures
- Chapter IV – Fiscal Affairs, Section 90 – Competition with Private Business
- Chapter IV – Fiscal Affairs, Section 100 – Unclaimed Property
- Chapter IV – Fiscal Affairs, Section 110 – Capital Equipment and Supply Disposal
- Chapter IV – Fiscal Affairs, Section 120 – Capital Assets and Control
- Chapter IV – Fiscal Affairs, Section 130 – Use of College Equipment
- Chapter IV – Fiscal Affairs, Section 140 – Official Travel
- Chapter IV – Fiscal Affairs, Section 150 – Foundation and Development
- Chapter IV – Fiscal Affairs, Section 160 – Credit Card
- Chapter IV – Fiscal Affairs, Section 170 – Fraud
- Chapter IV – Fiscal Affairs, Section 180 – Budget System

Trustee Travis Steindorf moved that the Board of Trustees approve Board Policy, Chapter IV, Fiscal Affairs, Sections 10-180 (first reading). Trustee Mary Ruby seconded the motion. With no further discussion, the motion carried unanimously.

D. Board of Trustees' Events Calendar

President Karas reviewed the Trustees' events calendar. The next Board meeting is scheduled for December 16th, a week early due to the College being closed for Winter Break (December 24th – January 3rd).

E. President's Report

President Karas updated the Board on several items:

- Legislative Update – President Karas met with the Governor's Budget Policy Analyst.
- Board of Regents – The meeting took place last week in Bozeman. The Regents passed a new math proficiency policy for high school students.
- Rotary – Kalispell Rotary sponsored a program on November 12th on the Ukraine at the Wachholz College Center that was well attended.
- Headwaters Tech Hub – Dr. Tim VanReken, Executive Director of the Headwaters Tech Hub grant met with FVCC team members on November 15th to discuss how FVCC can participate in the development of the programs for the Tech Hub Grant.
- Montana Department of Commerce - Paul Green, Director Montana Department of Commerce will be on campus December 5th to look at our Machining Program and what FVCC is doing with our trades programs.

VI. ADJOURNMENT

With no further discussion, the meeting was adjourned at 4:08 p.m.

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Kelly Stimpson, JD, Chairperson of the Board

Travis Steindorf, Secretary to the Board