

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, November 25, 2024, 3:45 p.m.
5 Blake Hall 140
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees
8 convened at 3:45 p.m., Monday, November 25, 2024.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following
12 Board members were in attendance:

13 Peter Akey Patrick Gulick Callie Langohr
14 Jamie Pickering Mary Ruby Travis Steindorf

15 Also present were President Jane Karas and Suzanne DeCamp, Clerk of the District.
16

17 **II. PUBLIC COMMENT – None**
18

19 **III. CONSENT ITEMS – ACTION**

20 **A. Approval of the minutes of the Regular Board of Trustees meeting on**
21 **October 28, 2024.**

22 **B. Full-Time Faculty Collective Bargaining Agreement**

23 Trustee Peter Akey moved that the Board of Trustees approve ITEM A under
24 Section III, Consent Agenda. Trustee Travis Steindorf seconded the motion. The motion carried
25 unanimously.

26 Trustee Peter Akey moved that the Board of Trustees approve ITEM B under
27 Section III, Consent Agenda. Trustee Jamie Pickering seconded the motion. The motion carried
28 unanimously.
29

30 **IV. MONTHLY REPORTS**

31 **A. Student Activities Report**

32 The Student Activities Report was submitted to the Board by John Weil, Student
33 Government Vice President. The Student Government is revisiting the constitution, they are
34 working on revisions. They hosted a Friendsgiving luncheon event today, over fifty students
35 attended.
36

37 **B. Faculty Activities Report**

38 The Faculty Activities Report was submitted to the Board and presented by the
39 Faculty Senate Vice President, Dr. Jessica Ennist, Associate Professor, Chemistry.
40

41 **C. Executive Staff Activities Report**

42 The Board acknowledged the Executive Staff for their informative reports.
43

44 **V. COLLEGE ISSUES**

45 **A. Faculty Tenure Recommendations**

1 Colleen Bench, Assistant Professor, Radiologic Technology, Hannah Bissell
2 Kauffman, Assistant Professor, English, Brandon Bridge, Assistant Professor, Economics and
3 Scott Nolan, Assistant Professor, Business and Accounting are being considered for tenure. The
4 Faculty Tenure Review Committee and Vice-President Bryan Brophy-Baermann reviewed their
5 tenure portfolios and forwarded to President Karas with their recommendation that they be
6 awarded tenure. President Karas strongly recommends that the Board of Trustees approve their
7 tenure applications.

8 Trustee Peter Akey moved that the Board approve Colleen Bench, Hannah Bissell
9 Kauffman, Brandon Bridge, and Scott Nolan's tenure applications. Trustee Callie Langohr
10 seconded the motion. With no further discussion, the motion carried unanimously.

11
12 **B. Student Success: Financial Aid Year-End Report**

13 Crystal Morris, Director of Financial Aid, presented the Financial Aid Year-End
14 Report. The Financial Aid Office participated in several FAFSA (Free Application for Federal
15 Student Aid) Nights at area high schools. The staff assisted with helping parents and students to
16 complete the FSA ID (Federal Student Aid Identification) and understand the new FAFSA.

17 The Financial Aid Office participated in college fairs in Polson and Kalispell,
18 farmer's markets in Kalispell and Columbia Falls and several Veteran's events to bring
19 awareness to the FAFSA and encourage potential students to complete the form.

20 The Financial Aid Office successfully implemented the Better FAFSA Better
21 Future initiative for our students and was the first public institution in Montana to send out the
22 Financial Aid Offer Letters for the 2024-2025 academic year.

23
24 **C. Board Policy, Chapter IV, Fiscal Affairs, Sections, 10, 20, 30, 40, 50, 60, 70**
25 **80, 90, 100, 110, 120, 130, 140, 150, 160, 170 and 180 - First Reading**

26 Chairperson Stimpson presented Board Policy, Chapter IV, Fiscal Affairs,
27 Sections 10-180. There were no changes recommended.

- 28 • Chapter IV – Fiscal Affairs, Section 10 – Accounting System
- 29 • Chapter IV – Fiscal Affairs, Section 20 – Investment of Surplus Funds
- 30 • Chapter IV – Fiscal Affairs, Section 30 – Student Tuition
- 31 • Chapter IV – Fiscal Affairs, Section 40 – Student Fees Establishment and
32 Publication
- 33 • Chapter IV – Fiscal Affairs, Section 50 – Accounting of Funds Collected by
34 College Sponsored Clubs and Organizations
- 35 • Chapter IV – Fiscal Affairs, Section 60 – Contracts
- 36 • Chapter IV – Fiscal Affairs, Section 70 – Purchasing
- 37 • Chapter IV – Fiscal Affairs, Section 80 – General Administrative Procedures
- 38 • Chapter IV – Fiscal Affairs, Section 90 – Competition with Private Business
- 39 • Chapter IV – Fiscal Affairs, Section 100 – Unclaimed Property
- 40 • Chapter IV – Fiscal Affairs, Section 110 – Capital Equipment and Supply
41 Disposal
- 42 • Chapter IV – Fiscal Affairs, Section 120 – Capital Assets and Control
- 43 • Chapter IV – Fiscal Affairs, Section 130 – Use of College Equipment
- 44 • Chapter IV – Fiscal Affairs, Section 140 – Official Travel
- 45 • Chapter IV – Fiscal Affairs, Section 150 – Foundation and Development

- Chapter IV – Fiscal Affairs, Section 160 – Credit Card
- Chapter IV – Fiscal Affairs, Section 170 – Fraud
- Chapter IV – Fiscal Affairs, Section 180 – Budget System

Trustee Travis Steindorf moved that the Board of Trustees approve Board Policy, Chapter IV, Fiscal Affairs, Sections 10-180 (first reading). Trustee Mary Ruby seconded the motion. With no further discussion, the motion carried unanimously.

D. Board of Trustees’ Events Calendar

President Karas reviewed the Trustees’ events calendar. The next Board meeting is scheduled for December 16th, a week early due to the College being closed for Winter Break (December 24th – January 3rd).

E. President’s Report


President Karas updated the Board on several items:

- Legislative Update – President Karas met with the Governor’s Budget Policy Analyst.
- Board of Regents – The meeting took place last week in Bozeman. The Regents passed a new math proficiency policy for high school students.
- Rotary – Kalispell Rotary sponsored a program on November 12th on the Ukraine at the Wachholz College Center that was well attended.
- Headwaters Tech Hub – Dr. Tim VanReken, Executive Director of the Headwaters Tech Hub grant met with FVCC team members on November 15th to discuss how FVCC can participate in the development of the programs for the Tech Hub Grant.
- Montana Department of Commerce - Paul Green, Director Montana Department of Commerce will be on campus December 5th to look at our Machining Program and what FVCC is doing with our trades programs.

VI. ADJOURNMENT

With no further discussion, the meeting was adjourned at 4:08 p.m.

sd



Kelly Stimpson, JD, Chairperson of the Board



Travis Steindorf, Secretary to the Board