

FLATHEAD VALLEY COMMUNITY COLLEGE

AGENDA ITEMS 4-6

IV. MONTHLY REPORTS

A.-C. Monthly Reports

- A. Student Activities
- B. Faculty Activities
- C. Executive Staff

BACKGROUND:

Students, Faculty, and Executive Staff have prepared monthly summary reports of the activities of each of their respective areas.

## **Student Activity Report**

**October 2024**

### **Chess and Games**

The club is hosting regular weekly meetings and a game night once a week. There are 9 students participating in club activities. Plans are underway to host a Halloween Carnival in October.

### **Firearms Enthusiasts**

The Firearms Enthusiasts club conducted a range cleanup at Stryker Ridge, with one-third of the class participating in the effort. In addition to the cleanup, the club held officer elections on September 4th, establishing the leadership team for the upcoming year.

### **Genders & Sexualities Alliance (GSA)**

The club participated in Week of Welcome Club Day events to promote the club and gather contact information from interested students. After gathering contact information, a survey was sent out to determine the best day and time to schedule meetings during fall semester. There have been 2 meetings this semester where 2-3 students attended. On September 17<sup>th</sup>, GSA partnered with Forward Montana to provide a tie-dye activity on Constitution Day. Approximately 15 students participated in the tie-dye activity.

### **Intervarsity Christian Fellowship (ICF)**

Bible studies are held every Thursday, with approximately 15 people attending. The Prayer and Pizza event takes place every Tuesday, attracting around 17 participants. Additionally, two game nights were hosted with approximately 8 attendees each. The leadership team consists of six members.

### **Mask and Hammer**

The club has been working on the production of *Ride the Cyclone* in terms of set building, lights, acting, and sound designing. All club members are involved in the making of this production. Members attended two shows from Glacier High School and Bigfork Theater which were *The Little Mermaid* and *Holes*. A total of 10 members participated, with groups of five attending each show.

### **Native American Student Association (NASA)**

NASA kicked off the year with a reactivation and elections meeting, attended by three members, setting the foundation for the year ahead. In honor of American Indian Heritage Day, the club, in collaboration with the Student Engagement Office, hosted a fry bread cook-off and dream catcher crafting event, which saw strong participation. Additionally, a Native American beading craft event was held, further engaging members in meaningful cultural activities.

### **Phi Theta Kappa Honor Society (PTK)**

The club hosted a pool tournament open to all students. Additionally, a campus cleanup event was organized, where members volunteered to collect and dispose of trash around the campus,

contributing to a cleaner and more welcoming environment. The club currently has about 63 members.

### **Student Government**

Student Government holds weekly meetings every Wednesday at 12 PM in LRC 102D. During September, a successful fall recruitment drive was conducted to fill eight available positions, all eleven seats are now filled. Orientation for the new members has begun, marking an exciting start for the upcoming year.

### **Student Wellness Team**

The Student Wellness Team facilitated a Wellness Fair on September 18<sup>th</sup> with 7 tables hosted by community and campus health and wellness resources. There were 39 students in attendance. In recognition of Suicide Awareness Month in September, the Student Wellness Team also hosted an Art Journaling event, an activity that allows you to put emotion into art, captured in a journal, rather than words.

### **Veterans Association**

The Veterans Association is active this year, with the recruitment of two new advisors and the election of club officers. To raise awareness and engage with the community, the association hosted an open house in the Veterans Center, located in LRC 111.

### **Logger Sports**

During the Week of Welcome, Logger Sports actively participated in the Club Day event, promoting the club, and engaging with new members. Throughout the week, we held two wood harvesting sessions to prepare practice materials. Additionally, team members focused on learning and refining various skills, including sawing, chopping, axe throwing, and pole climbing. All members were encouraged to attend and participate in these activities to enhance their abilities and contribute to the team's growth.

### **Campus Recreation**

Intramurals began on September 3<sup>rd</sup>, running every Tuesday and Wednesday. Throughout September, Campus Recreation reached 35 different students at intramurals, with an average of 15-18 participants per night. On September 4<sup>th</sup>, Campus Recreation hosted a Disc Golf event to highlight the new course on campus, with three students in attendance. The 3<sup>rd</sup> semi-annual RecFest took place on September 5<sup>th</sup>, featuring a Dunk Tank with IT Support Manager Amelia Ward, and drew approximately 50 students. On September 9<sup>th</sup>, a Gift Card Bingo event was held with five participants. Campus Recreation also supported the Student Leadership Retreat by facilitating a variety of team-building exercises.

### **Fitness Center - August 26-September 30**

The Furlong-Smith Fitness Center currently has 156 enrolled members, including 40 staff and faculty members and 116 students. Over the recent reporting period, there were 360 total check-ins, with 94 being unique individuals. Of these, 50 check-ins were from staff and faculty, with 9 unique participants, while 310 check-ins came from students, with 85 unique individuals. The busiest time at the center is between 4:00 PM and 5:00 PM, with 81 check-ins recorded during that hour. The busiest days are Tuesdays and Wednesdays, averaging 18 check-ins per day, while

the slowest day is Friday, with an average of 6 check-ins. The center also sees the slowest activity between 8:00 AM and 10:00 AM, with no check-ins during those hours.

Number of check-ins per hour:

6:30am-7:00am	9
7:00am-8:00am	4
8:00am-9:00am	0
9:00am-10:00am	0
10:00am-11:00am	20
11:00am-12:00pm	43
12:00pm-1:00pm	34
1:00pm-2:00pm	24
2:00pm-3:00pm	44
3:00pm-4:00pm	49
4:00pm-5:00pm	81
5:00pm-6:00pm	38
6:00pm-7:00pm	14

Check-ins by the day of the week:

Monday	85 check-ins	17/day
Tuesday	88 check-ins	18/day
Wednesday	88 check-ins	18/day
Thursday	68 check-ins	14/day
Friday	31 check-ins	6/day

## **Student Engagement**

After celebrating the first week of the semester, the Student Engagement Office kicked off the term with the first Wednesday Paws event. Intermountain Therapy Animal teams visit the Student Lounge on the first and third Wednesday of the month from 11:30 -1:30 PM. On September 6<sup>th</sup>, a movie night was hosted, offering 19 students free tickets and an opportunity to connect by attending the new release of *Beetlejuice*. On Tuesday, September 17<sup>th</sup>, a celebration for Constitution Day and National Voter Registration Day included free food, a tie-dye activity, door prizes, trivia, and an Eagles Nest gift card for pledging to vote. The event saw 46 individuals register to vote and 93 pledge to vote. Additionally, an American Indian Heritage Day celebration, co-hosted with the Native American Indian Association, welcomed 17 students. Attendees enjoyed various types of frybread with wojapi sauce and explored their creativity by making dreamcatchers.

The Student Leadership Program retreat was held September 27-29<sup>th</sup> at Bitterroot Lake Lions Camp. Seven students attended this year and learned about personality and leadership styles, communications, effective meetings, parliamentary procedure, event planning, and more. Service projects for the month included celebrating 9/11 National Day of Service and Remembrance by honoring veterans, during which students made 10 no-sew blankets for the local Veterans Home in Columbia Falls. An Involvement Fair was held on September 12<sup>th</sup> in the Student Lounge, with 115 participants attending. The event featured tables hosted by student organizations, campus resources, and community partners, offering volunteer opportunities and free Sweet Peaks ice cream. On September 30<sup>th</sup>, 4 students volunteered at the Community Kitchen by serving dinner to 37 community members.

The Food Pantry is open 5 days a week with 4 student workers staffing it throughout the week. This month the focus has been on re-stocking, promoting the pantry, and incorporating dairy and meat products. The pantry received 27 visits and distributed 384 pounds of food.

## **Student Lounge**

The Student Lounge has become a much more inviting and welcoming space for students, thanks to the addition of new furniture, a pool table, and massage chairs. Activity in the lounge has noticeably increased by at least 50%, as students now spend more time connecting, relaxing, studying, and even taking naps in the comfortable environment. The improvements have transformed the lounge into a popular spot for students to enjoy their free time, enhancing their overall campus experience.

## Faculty Activity Report

October 2024

### **Carlin C. Phillips, MS, Assistant Professor, Substance Abuse**

Carlin returned from Orlando last week where she was able to attend half of the Global Exchange Conference. The focus of this annual conference is mental health, addiction, and wellness. The pre-conference session took a deep dive into how AI is being integrated into clinical counseling work, in particular by using documented notes as a resource for AI software to pull out possible diagnostic symptoms, treatment goals, and to flag potential crisis situations that need more imminent attention (through AI doing between-session outreach to clients). They discussed the legal and ethical implications of using AI in this way, and they were also reminded that, just like telehealth counseling, AI is here to stay.

This semester Carlin is teaching a course that focuses partly on documentation and treatment planning in addictions counseling, which is a direct licensing requirement for the state Licensed Addictions Counseling credential. She has secured an educational version of clinical electronic health record software, for free, and students have just begun to dabble in documentation. The information she learned in the AI session is conveniently in line with how AI and software enhancements could affect the way they approach creating and maintaining clinical best practices, as they evolve with technology.

### **Janice Heil, MA, Associate Professor/Program Director, Physical Therapist Assistant**

Our Physical Therapy Assistant students who took their National Licensing Exam test last week had a 100% pass rate! They now will go on to the workforce as physical therapist assistants. The national pass average is 83%.

### **Kelly Kissane, PhD, Assistant Professor, Biology**

Did you know that many spiders have eyeshine, like cats and dogs? Kelly conducted a spider hunt on the FVCC campus on Wednesday, Sept. 25 at 7:30 pm. She gave a short presentation on spiders about spiders' natural history, how to collect spiders without touching them, and why spiders are beneficial to humans. She then handed out headlamps, and then the students who attended went out and looked for spiders. She identified whatever they found. She plans on doing this every semester and eventually inviting the community to join as well.

### **Victoria Nytes, MA/MS/PhD/PhEd, Social Sciences, Adjunct Professor.**

Victoria attended the 51st Annual Montana History Conference at the end of September in Great Falls, MT. Montana Poet Laureate Chris La Tray spoke. They explored the work of Indigikitchen and Mariah Gladstone's efforts for food sovereignty, the role of Montana women, and the 1893 Columbian Exposition among a variety of other topics. Victoria is looking forward to bringing these new insights into my Montana History class this Spring.

**Denise Pacovsky, MS, MLS (ASCP) Medical Laboratory Technology Program Director, Clinical Coordinator, Faculty**

The Medical Laboratory Technology (MLT) program went through a National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) reaccreditation September 12-13. We hosted 2 site visitors who thoroughly combed through every part of the program including: Sponsorship, assessment and continuous quality improvement, outcomes measures, assessment and modification, resources, health and safety, policies and procedures, maintaining accreditation, clinical sites, faculty, advisory committees, curriculum requirements and learning experiences, and student evaluation.

At the end of the second day, they reviewed the site visit findings with us. They found there to be zero deficiencies and had zero recommendations for change or improvement. They also provided the following comments:

Areas of Strength:

- Very qualified and dedicated faculty who are invested in student success.
- Strong college support, including advising, ensures student comfort levels and success.
- This program has a unique partnership with Logan Health to provide more than adequate resources and student laboratory space.
- Outstanding ASCP certification scores.
- The distance learning option provides excellent opportunities for the many isolated
- Healthcare facilities throughout the state to grow their own qualified laboratory personnel.
- Graduate interest in pursuing higher education degrees is remarkable.

The review has been officially submitted and will be evaluated in March of 2025 (when the NAACLS board meets) at which time we are hoping to be granted the full 10 years. This was Denise's first accreditation as Program Director and Amanda Elney's first as Clinical Coordinator. We are all proud of what they have accomplished.

**Nicole S. Sanford, MA - Associate Professor, Music**

The FVCC Music Program took six students to the Montana Music Educators Conference in Billings on October 16-19th.

Executive Staff Report	October 2024			
	Goal 1	Goal 2	Goal 3	Goal 4
	Increase Completion of Degrees and Certificates	Cultivate a Supportive Teaching and Learning Environment	Foster an environment of diversity, equity, and inclusion	Enhance institutional vitality
<b>ACADEMIC AND STUDENT AFFAIRS</b>				
Career Services reached out to Trades employers for the 'Night of the Trades', coordinated classroom visits for the 'Public Service Roadshow's, and represented FVCC in planning the 'NW MT Job & Opportunity Fair' which hosted 445 job seekers at the fairgrounds.	X	X	X	
Recruitment hosted 75 students & parents for 'Experience FVCC'; they also lead a campus visit for 26 high school juniors/seniors from Plains High School.	X	X	X	
2 nursing department team members recertified the WCC staff in CPR.		X	X	X
Program Director & 1 faculty attended the NLN Education Summit in TX, which focused on implementing competency-based education to better prepare nurses for the workforce. We are currently discussing ways this is already in place and how to implement further.	X	X	X	X
The nursing department and the pre-nursing advisor hosted "lunch and learn" for future nursing students (10/10), and also hosted a Healthcare Employer Fair (10/16).	X	X	X	X
OCHE selected & scheduled a site visit on 10/18 for FVCC for a Methods of Administration (MOA) Civil Rights Review. Since FVCC receives federal funds for CTE programs through Perkins V, OCHE must conduct periodic compliance reviews. FVCC was last reviewed ten years ago. Documentation & other materials demonstrating FVCC's compliance and civil rights standards and guidelines are due by mid-November for a virtual desk audit.	X		X	X
<b>FOUNDATION</b>				
\$740,457 was raised from 291 gifts from September 11-October 16	X	X	X	X
2024 Festival of Flavors raised over \$400,000 net for scholarships from 6 events and more than 800 attendees	X	X	X	X
Whitefish Community Foundation Great Fish Challenge raised over \$78,000	X	X	X	X
<b>HUMAN RESOURCES</b>				
<b>Employee Happenings:</b> <b>Joining Us:</b> Nicole Fairclough - Lifelong Learning Coordinator; Wendy Field - Accountant; Micheal Gregory - IT Systems Administrator; Caitlyn Jensen - Dining Services Specialist <b>Transferring:</b> Anali Haley - Admissions Coordinator <b>Leaving Us:</b> Stephanie Elle - Ticketing Director; Amanda Koehler - Running Start Coordinator; Allison Widera - Admissions Coordinator	X	X	X	X
<b>Professional Development:</b> New Investors: Where to Start, How to Use Fitness Center Equipment, FVCC102 Walking Tour, Safe Zones, DPR/AED/Choking Response, Building High Performing Teams, Bites and Banter	X	X	X	X
<b>INFORMATION TECHNOLOGY</b>				
The Thesis CAMS Enterprise to Elements migration project is progressing. Department trainings were completed in September. Report migration and integrations work is underway. Portal customizations are underway. Full adoption of Thesis Elements is scheduled for mid-February 2025.	X		X	X
D2L to Canvas conversion work is progressing as planned. Canvas training is being offered from October through December for all instructors. Initial testing for the integration between CAMS Enterprise/Elements and Canvas is complete. All courses will be administered from within Canvas in the Spring 2025 term.		X	X	X
<b>MARKETING</b>				
Supported "Night of the Trades" through press interaction, modest paid marketing campaign and social media coverage	X	X	X	
Refreshed program one sheets for all Occupational Trades programs in advance of "Night of the Trades"	X	X	X	X
Supported FVCC Foundation "Festival of Flavors" events through producing materials, working events and creating video and photography content for future use as well as social media coverage	X	X	X	X



<b>WORKFORCE DEVELOPMENT</b>				
FVCC Trades Institute's first annual "Night of the Trades" was held on October 3rd with over 200 prospective students and parents attending 26 interactive sessions showcasing the degrees, certificates, apprenticeships, and training programs available at FVCC. As well, ten local businesses shared current job opportunities. The event was featured in the Sunday, October 6, Daily Interlake: <a href="https://dailyinterlake.com/news/2024/oct/06/fvcc-highlights-their-trade-career-opportunities-at-night-of-the-trades/?=&amp;subcategory=459%7C">https://dailyinterlake.com/news/2024/oct/06/fvcc-highlights-their-trade-career-opportunities-at-night-of-the-trades/?=&amp;subcategory=459%7C</a> Libraries as well as the Kalispell Chamber of Commerce insert for Manufacturing month in the Daily Interlake, Big Fork Eagle, Whitefish Pilot, and Hungry Horse News.	X	X	X	X
The FVCC Trades Institute sponsored a Coffee Connection on Friday, October 11, in collaboration with the Kalispell Chamber of Commerce, to highlight the opportunities available in the trades as part of the October Manufacturing month of activities.	X		X	X
<i>Montana Future's at Work Grant</i>				
Executive Director of Workforce, Lisa Blank, attended and presented at the Montana Future's at Work grant held in Big Sky, Montana October 15 - 17.	X	X		X
Dave Sturgis, Machining Instructor, has been working with Libby High School to get their Haas CNC machining up and running and secure any necessary tooling needs. The Libby High School CNC machine is now operational. Next steps are professional development trainings for the high school instructors.	X	X	X	X
<i>Society for Manufacturing Engineering</i>				
In collaboration with SME, a strategic plan for manufacturing has been developed and approved by the Executive Committee.	X			X
Manufacturing instructors are now paired with instructors in other community colleges engaged in SME to learn best practices, recruitment strategies, etc.	X	X	X	X
As part of the strategic plan, a two-week Accelerated CNC Essentials course is in development.	X		X	X
Blake Thompson, Director, FVCC Trades Institute, shared the SME program and Manufacturing Pipeline Strategic plan with the Kalispell Chamber of Commerce as part of the October Manufacturing month.	X			X
<i>Metallica Grant</i>				
As part of the Metallica grant, each registered trades student is provided \$200.00 in support for purchase of needed tools to fully engage in their trades education. John Sinner, Tools Manager for the FVCC Trades Institute, in collaboration with Cynthia French, Administrative Associate II, and Blake Thompson, have successfully ordered needed tools and equipment for all registered trades students. Plans for a recognition event are underway.	X	X	X	X
<b>Grants</b>				
Submitted a NSF ATE grant (for \$1M over 3 years 2025-2028) to develop a one-year Solar certificate for workforce development. Outreach included state government and national organizations, and local employers for project model.	X	X		X
Finalized research for decision to purchase: Digital badging for Occupational Trades programs.	X	X	X	X
Drafted a Digital Badging Guidelines Manual ready for review and feedback.	X	X		X
Implemented Grant Management Software (Instrumentl). Two licenses active.		X		X
Developed a Faculty Fellowship application with VentureWell (STEM and Entrepreneurship) for 2025.		X		X
<b>Surveying</b>				
Abbie Steffen, Program Director, Surveying, and Jason Smith, registered surveyor with RPA, presented at the Night of the Trades where ten prospective students learned about the surveying career pathway. One student has already reached out to apply for the surveying program. Local surveying company, Sands Surveying, participated in Night of the Trades as the surveying business representative.	X	X		X
Abbie Steffen has joined the eLearning Committee and enrolled in Quality Matters Training to become an ELFF (eLearning Faculty Fellow). She has also hosted several Canvas training sessions offered at days and times that best support participation by Trades Institute instructors.	X	X		X

As part of the newly launched fully online surveying program. the first in-person, regional lab sessions are taking place across the state in the month of October in partnership with the eight Montana Association of Registered Land Surveyor chapters. Ten licensed surveyors are assisting with the instruction. These sessions provide local, in-person support for the online surveying program.	X	X		X
<b>Small Business Development Center</b>				
FVCC/SBDC has supported client Halliday Blake in supporting her business plan from financials to marketing to successfully launch the first Starlight Academy at the Wachholz College Center on October 26, 2024. This will be an annual event that will continue to tell the story that FVCC is a thriving, innovative institution deeply committed to the communities it serves.				X
<b>Culinary</b>				
Published recipe column for Daily Interlake				X
Collaborated with Theatre Department to develop The Art of Dining dinner opportunity.	X	X	X	X
Negotiated, organized and participated in First Annual Whitefish Food & Wine Festival, 9/13-14 serving 450 portions. Half of cost underwritten by WFFW and half by the Foundation.				X
<b>Continuing Education</b>				
A Swank student employee completed the non-credit Swank Carpenter Apprenticeship RTI coursework provided by FVCC CE.	X			X
Cohort/Group #9 of Jump Start for Supervisors started September 25 for Bish RV; training is provided live on Zoom.	X			X
Campus Farm staff concluded a successful Stock Up Sale with 100 attendees.		X		X
Jodi Smith, CE Director and Dave Micone, apprenticeship plumbing instructor provided the plumbing session as part of FVCC Night of the Trades. Eight participants attended the sessions.	X		X	X